

Community Development Assistant Director

Location: Draganesti-Olt, Romania

Ministry Description

At Hope Church Romania, we are passionate about reaching people in the local, regional and international communities for Jesus. We want to fulfill the spiritual and physical needs of the people according to the teaching and practice of Jesus Christ in Matthew 9:35-38. We accomplish this through several projects and are growing rapidly as a ministry!

We are looking for a skilled candidate to help manage our relationships within the community. This person will have a strong value for relationships and reaching the local people for Jesus.

What you will do

- Serve alongside Community Development Director to build and maintain current projects and relationships
- Engage the local community through after-school program and home visits
- Plan, execute, and manage after-school program activities, meals and tutoring
- Establish relationships, meet social and physical needs with families in the community
- Drive execution of recommendations throughout our fast-paced and dynamic environment
- Additional duties will be added as ministry grows and expands

Who you are

- Has a passion for and deep understanding of administration, relationship building, and ministry in our areas of interest
- Bilingual in Romanian preferred, but not required
- Excellent problem solving and analytical skills, with an exceptional ability to multi-task and prioritize
- Proficiency in Microsoft Word, Excel, Powerpoint, and Google Docs
- Ability to build effective relationships cross-culturally
- Thrive in a constantly changing but always exciting environment! Flexibility is key!